



## Handyman Job Description

The purpose of this document is to state clearly the employers expectations of the employee. This is not all-inclusive and may be subject to change as business needs.

Position entails:

- Demolition, install, and repair of decks, fences, bathrooms, kitchens, windows, doors, sheds and other home needs.
- Hanging, mudding, and repair drywall.
- Painting of walls, ceiling, and trims.
- Replace outlets, change/ install lights and ceiling fans.
- Replace plumbing fixtures such as faucets, toilets, sinks and shower fixtures.
- Tile flooring, walls, and backsplashes.
- Install wood and/or laminate flooring.
- General home repair

- General carpentry knowledge. Ability to operate power tools (table saw, nail gun, circular saw, impact driver, etc) with accuracy and speed.
- Follow instructions to complete job to customers desired specifications as outlined on estimate/invoice.
- Know when to involve supervisor for trouble-shooting issues.
- Be punctual and arrive on time at the assigned location.
- Clock in/out accurately (within 10 minutes).
- Be alert and mentally focused, ready to perform job duties without risk to the personal safety of yourself or those around you. Do not be under the influence of any substance that could possibly affect your ability to function with dangerous equipment.
- Perform tasks as requested by supervisor. Clearly state in a timely manner if any instructions are unclear or if you need more direction.
- Be accurate and thoughtful in work to limit mistakes or wastage.
- Maintain tools in an orderly fashion. Clean, put away/secure all tools and supplies at the end of shift.
- Assist supervisor as requested.
- Operate all tools and power equipment in a safe manor so as not to harm any person or property, inclusive of clients and Always There Home Services llc.
- Maintain professional demeanor and attire in the presence of any client. This includes wearing "Always There Home Services" issued shirts on job sites, closed toe shoes, pants/ shorts worn at waist.
- Personal cell phone usage is limited to break time or emergency use.